

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 03-07

WHEREAS, the Central Texas Regional Mobility Authority ("CTRMA") is empowered to procure such services as it deems necessary to assist with its operations and to study and develop potential turnpike projects; and

WHEREAS, the Board of Directors deems services of a qualified accounting firm to be important to the operations of the CTRMA; and

WHEREAS, the Board of Directors desires to retain a qualified accounting firm to provide accounting, auditing, and related other functions for the CTRMA; and

WHEREAS, the Board of Directors desires that the acting staff initiate the process for procuring accounting services by issuing a request for qualifications (RFQ) to firms interested in providing such services; and

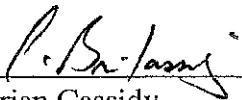
WHEREAS, the Board of Directors desires that the acting staff and legal counsel develop and recommend to the Board a process by which the Board may select an accounting firm from among those responding to the RFQ.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the CTRMA authorizes the acting staff to issue an RFQ in substantially the same form as the draft RFQ attached as Attachment "A" to firms interested in providing accounting, auditing and related services to the CTRMA; and

BE IT FURTHER RESOLVED, that the acting staff and legal counsel are directed to present to the board a proposal for a process by which the board may select an accounting firm from among those responding to the RFQ.


Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 29th day of January 2003.

Submitted and reviewed by:



C. Brian Cassidy
Legal Counsel for the Central
Texas Regional Mobility Authority

Approved:



Chairman, Board of Directors
Resolution Number 03-07
Date Passed 1/29/03

**Central Texas Regional Mobility Authority
Public Notice Request for Qualifications (RFQ) for Accounting Consulting Services**

The Central Texas Regional Mobility Authority (CTRMA) is soliciting statements of interest and qualifications from qualified independent Certified Public Accounting firms to provide accounting-related consulting services. As an independent start-up toll authority, the CTRMA seeks advice on toll-related accounting and auditing requirements, staffing needs, and the flow of funds prior to anticipated bond issuances. Additionally, the CTRMA seeks input on the unique requirements of accounting for bond funds and reporting to the bond market, accounting for toll revenues, and meeting federal Transportation Infrastructure Finance and Innovation act ("TIFIA") and State Infrastructure Bank ("SIB") loan requirements. Recommended services include the development, and implementation and maintenance (if appropriate) of the following:

- a. Structure and type of funds and accounts needed.
- b. General record keeping and accounting requirements.
- c. Required internal controls.
- d. Recommended and required reports.
- e. Cash flow structure.
- f. Scope of audit needed.
- g. Definition and documentation of the responsibilities and roles of the parties involved in the accounting for the bond issuance and bond servicing processes.
- h. Definition and documentation of the responsibilities and roles of the parties involved in the accounting for toll revenue collections.

Note that the services requested may preclude the selected consultant firm from the first annual audit of the CTRMA and any CTRMA toll project.

Firm responses must include the following information and should present this information in the same order as is appears below:

1. General firm information and principal contact.
2. Evidence that the firm is licensed in the State of Texas and has performed continuous certified public accounting services for a minimum of five (5) years. Indicate the location of the office responsible for the consultant services.
3. Certification that the firm is a member in good standing of both the American Institute of Certified Public Accountants and the Texas State Board of Public Accountancy and whether the firm meets the appropriate criteria for independence.
4. Size of firm, size of firm's governmental consulting staff, location of the office from which the work on this engagement is to be performed, and the number and classification of the professional staff to be employed in this engagement on a full-time basis and the number and classification of the staff to be so employed on

a part-time basis. Include specific details for the office in which the consultant engagement will be conducted. Provide a brief job description of each employee classification set forth above, along with experience requirements (if any) for each classification.

5. Principal supervisory and management staff, including engagement partner, manager, other supervisors and specialists, and the manager in charge of fieldwork, who would be assigned to the engagement and indicate whether each such person is licensed to practice as a certified public accountant in Texas. Include brief biographies of each individual highlighting information on the governmental accounting, auditing and consulting experience of each person to be assigned to the engagement (full resumes may be included as appendix material, but should not be included in the main body of the firm's response).
6. For the office that will be assigned responsibility for the engagement, list the most significant engagements performed in the last five (5) years that are similar to the engagement described in this request for qualifications. Indicate the scope of work, date, and engagement partners. Include the name, telephone and email contact information of the client principal for three (3) references (written letters of reference may be included as appendix material, but should not be included in the main body of the firm's response).
7. Firm professional development program, including the approximate number of days of continuing education provided to members of firm. Indicate the number of days of specialized training in governmental accounting and auditing received during the last two years by personnel who will be assigned to the engagement.
8. The firm is required to submit a copy of the report on its most recent external quality control review, with a statement whether that quality control review included a review of specific government engagements. Also provide information on the results of any federal or state desk reviews or field reviews of its audits during the past three (3) years. In addition, the firm shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three (3) years with federal or State of State regulatory bodies or professional organizations.
9. Describe any outstanding claims or litigation or threatened claims or litigation of which the proposer is aware that involves any Texas-based office, or threatens the existence or current stability of the firm.

It is the intent of the CTRMA to encourage the participation of Historically Underutilized Businesses ("HUBs"), minorities, and women in all facets of the CTRMA's activities. To this end, the extent to which HUBs, minorities, and women participate in the ownership, management and professional work force of a firm will be considered by the CTRMA in the selection of a firm to provide accounting consulting services.

Respondents shall submit a summary of the firm's affirmative action program and current firm profile with its response to this RFQ.

Proposed fees and/or budgets shall not be submitted with any initial response or other communication of a firm. Qualifications filed with the CTRMA will be reviewed by the CTRMA Board of Directors and, as appropriate, a consultant selection committee to identify those most qualified and experienced respondents who may best serve the CTRMA in producing the recommendations noted above. The final Accounting Consulting Services selection, if any, will be made following completion of the review of responses, any necessary interviews, and negotiation of a satisfactory fee.

One original and nine (9) copies of the firm's response must be received in the offices of Locke, Liddell & Sapp, 100 Congress Avenue, Suite 300, Austin, Texas 78701 clearly marked to the attention of C. Brian Cassidy before 4:00 PM CST, February xxx, 2003 to be eligible for consideration.

Questions concerning this RFQ shall be directed in writing to the CTRMA Board of Directors, in care of Michael J. Weaver, Prime Strategies, Inc., 1508 S. Lamar Blvd., Austin, Texas 78704. Prospective proposers are prohibited from contacting any of the CTRMA Board Members about this procurement until it is completed.